



STATUTES
OF MENDEL UNIVERSITY IN BRNO
of 16 May 2017

On 16 May 2017, the Ministry of Education, Youth and Sports registered the Statutes of Mendel University in Brno pursuant to Article 36 (2) of Act No. 111/1998 Coll. On Higher Education Institutions and on the Amendment and Supplementation of other Acts (The Higher Education Act), reference no. MSMT-12026/2017.

.....
*Mgr. K. Gondková,
Director of the Department of
Higher Education Institutions*



**STATUTES
OF MENDEL UNIVERSITY IN BRNO
of 16 May 2017**

Preamble

As part of the highest educational system level, Mendel University in Brno is a centre of learnedness, independent learning and creative activities; it preserves and strives for dissemination of acquired knowledge and performs scientific and research, development and innovation, artistic and other creative activities in areas where accredited study programmes and lifelong learning programmes are provided. As such, it plays an active role in the public debate on social and ethical issues, in the cultivation of cultural diversity and mutual understanding and in the formation of civil society; it contributes to the development of cooperation at the international, national and regional level. Promoting creativity, the development of critical thinking, the sense of objectivity and high demands on adhering to ethical standards constitute an essential framework for the University's educational and creative activities. In their acting, students, academics and other University staff are guided by the principles of freedom and responsibility as inseparable values contributing to the formation of good relations among people, to work and to property; they defend, support and fulfil the principles of equal opportunities and justice. These values are reflected in all events at the University, and their basic framework is defined by these Statutes.

SECTION ONE BASIC PROVISIONS

Article 1

Establishment and legal status

- (1) The University of Agriculture in Brno was established by Act No. 460/1919 Coll. Its legal status and title have been gradually modified over time by specific regulations issued. The immediate legal predecessor is the “Mendel University of Agriculture and Forestry in Brno” with identification number 62156489 pursuant to Act No. 172/1990 Coll. On Higher Education Institutions, as amended by Act No. 216/1993 Coll. and Act No. 192/1994 Coll. On Modifying the Name of Certain Higher Education Institutions listed in the Annex to Act No. 172/1990 Coll. On Higher Education Institutions. Act No. 419/2009 Coll. changed the name to Mendel University in Brno and the identification number remained unchanged. Identification numbers of the legal predecessor and its constituent parts until 31 December 1998 are as follows:
- | | |
|--|----------|
| a) Rector’s Department, University-wide workplaces and Faculties | 62156489 |
| b) Central Student Hostels and Canteen Administration Office | 62156551 |
| c) Training Agricultural Enterprise Lednice | 22918 |
| d) Training Agricultural Enterprise Žabčice | 22926 |
| e) Training Forest Enterprise Masarykův les Křtiny | 22934 |
- (2) The legal status of Mendel University in Brno as a public higher education institution is established by Act No. 111/1998 Coll. On Higher Education Institutions (Higher Education Act), as amended, hereinafter the “Act”, which is considered to be the University’s deed of foundation.
- (3) Mendel University in Brno is a higher education institution of a university type pursuing bachelor’s, master’s and doctoral degree programmes on the basis of acquired accreditations, conducting habilitation procedures and procedures for appointing professors, implementing lifelong learning schemes and in connection with the above, scientific and research, development and innovation activities, artistic activities and other creative activities (hereinafter referred to as the “creative activities”), as well as activities related to the above.
- (4) Mendel University in Brno is a legal entity.

Article 2

Basic details

- (1) Registered address of Mendel University in Brno is: Brno, Zemědělská 1.
- (2) The formal name of the school is “Mendelova universita v Brně”. An acronym used for the school is “MENDELU”.
In international contacts, equivalents in other languages can be used as well.
- | | |
|----------|-----------------------------------|
| Latin: | Universitas Mendeliana Brunensis |
| English: | Mendel University in Brno |
| German: | Mendel-Universität in Brno |
| French: | Université Mendel de Brno |
| Spanish: | Universidad de Mendel en Brno |
| Russian: | Университет им. Менделя в г. Брно |

Article 3

University focus and strategic plan

- (1) Mendel University in Brno (hereinafter the “University”) performs educational, creative and related activities that are based on long-term traditions and reflect development trends, include areas in which the University has accredited the study programmes, the fields of habilitation and professorship procedures and related scientific disciplines.
- (2) The University provides further education enabling the acquisition, dissemination and deepening of knowledge from different areas, thus contributing to lifelong learning; it cooperates with domestic and foreign higher education institutions, scientific and research institutions, public authorities and other entities, and creates conditions for the participation of members of academic community in this cooperation.
- (3) To provide educational and creative activities, agricultural and forestry activities are also necessary for the University.
- (4) The strategic plan of educational and creative activities of the University (hereinafter the “Strategic Plan of the University”) is the basic programme document of the University, which is detailed every year in the schedule of its implementation.
- (5) The Rector is responsible for the preparation of the University Strategic Plan and the annual schedules for its implementation to ensure that it is based on University interests. Faculties and other constituents are involved in its preparation and express their views regarding the draft before it is discussed at the University Scientific Board.
- (6) Strategic plans of the Faculties and similar documents of other constituents of the University are based on the Strategic Plan of the University.

PART TWO

ACADEMIC FREEDOMS, ACADEMIC COMMUNITY

Article 4

Academic freedoms

- (1) The following academic rights and freedoms are guaranteed at the University pursuant to Section 4 of the Act:
 - a) freedom of science, research and artistic creation and publication of their results;
 - b) freedom of teaching in the sense of its openness to various scientific opinions, scientific and research methods and artistic directions;
 - c) the right to learn including a free choice of study orientation within the study programmes and the freedom to express one’s own opinions during learning, as well as to exploit other rights related to learning referred to in Section 62 of the Act;
 - d) the right of members of the academic community to elect representative academic bodies;
 - e) the right to use academic insignia and to hold academic ceremonies.
- (2) The basic principles, values and rules of behaviour applicable to all University staff and its students are summarized in the Code of Ethics of employees and students of Mendel University in Brno (hereinafter the “Code of Ethics”).

Article 5

Academic community

- (1) The academic community of the University consists of its academic staff and students (Section 3 of the Act).
- (2) Each member of the academic community of the University enjoys academic rights and freedoms set out in Section 4 of the Act and in Article 4.
- (3) The academic community of the University is a common and integral guarantor of academic freedoms and rights of each of its members. At the same time, it is the obligation of all members of the academic community to defend and develop these freedoms and rights.
- (4) Members of the academic community of the University are obliged to take care of its good name.
- (5) Other rights and obligations of students (Sections 62 and 63 of the Act) and academic staff (Section 70, paragraphs 1 to 4 of the Act) shall not be affected by paragraphs 1 to 4.
- (6) The academic community of the University is convened to discuss major issues or measures within the University sphere of activities, especially in connection with the proposal for appointing a Rector, presentation of a report on the activities of the Academic Senate of the University, or on the occasion of ceremonial acts of the University or of a social nature.
- (7) The Rector of the University or the President of the Academic Senate has the right to convene the assembly of the University's academic community.

PART THREE

ORGANISATIONAL STRUCTURE OF MENDEL UNIVERSITY IN BRNO

Article 6

Constituents

- (1) The University is divided into constituents as follows:
 - a) Faculties pursuant to Section 22 (1) a) of the Act, each of which implements at least one accredited study programme and carries out creative activities;
 1. Faculty of AgriSciences;
 2. Faculty of Regional Development and International Studies;
 3. Faculty of Forestry and Wood Technology;
 4. Faculty of Economics and Management;
 5. Faculty of Horticulture.
 - b) Higher education institutes pursuant to Section 22 (1) b) of the Act, which carry out creative activities and participate in the implementation of accredited study programmes or parts of them;
 1. Institute of Lifelong Learning.
 - c) Other constituents pursuant to Section 22 (1) c) and d) of the Act;
 1. University-wide workplaces and Rector's Department workplaces;
 2. Student Hostels and Canteen Administration;
 3. University Enterprises
 - aa) Training Agricultural Enterprise Žabčice;
 - bb) Training Forest Enterprise Masarykův les Křtiny.
- (2) The organisational structure of the University is shown in Appendix No. 1.

- (3) The constituents referred to in paragraph 1 represent operational units that have functional autonomy in awarding certain public contracts or certain categories of public contracts. The conditions for the separate award of public contracts by the constituents are set out by the Rector's Order on Public Procurement, which falls into the category of other University regulations under Article 28.

Article 7

Status, sphere of activity and rights of Faculties

- (1) The Academic Senate of the University decides on the establishment, merger, fusion, division or abolition of the Faculty pursuant to Section 23 (3) of the Act at the proposal of the Rector. Prior to submitting the proposal, the Rector shall request an opinion of the University Scientific Board and of the Internal Evaluation Board of the University.
- (2) The Faculty is headed by the Dean, appointed and dismissed by the Rector at the proposal of the Academic Senate. The Dean manages activities of the Faculty within the meaning of Section 28 (1) of the Act.
- (3) The rights of the Faculty are regulated in Sections 24 to 33 of the Act.
- (4) In their activities, the Faculties are governed by the law and other generally binding legal regulations, by these Statutes, other internal regulations and other University regulations.
- (5) The bodies of the Faculty defined in Section 25 of the Act also decide on the following (Section 24 (2) of the Act):
- a) the design and implementation of study programmes in accordance with the rules of quality assurance of educational, creative and related activities and internal quality evaluations of the activities of the University defined by the internal regulation of the University;
 - b) the strategic focus of the Faculty's creative activities in line with the University Strategic Plan and annual schedules of its implementation;
 - c) foreign relations and other external relations of the Faculty;
 - d) supplementary activities related to the focus of the Faculty and the management of the funds obtained from this activity;
 - e) admission to lifelong learning programmes organized by the relevant Faculty;
 - f) other matters covered by these Statutes.

Article 8

Status and sphere of activity of the University Institute

- (1) Internal organisation of the University Institute is governed by its statutes and by the internal regulations of the University.
- (2) The University Institute is headed by its Director, who is appointed and dismissed by the Rector. The Director is directly subordinated to the Rector and responsible for the activities of the Institute.
- (3) In its activities, the University Institute is governed by the law and other generally binding legal regulations, by these Statutes, by the statutes of the University Institute, other internal regulations and other University regulations.
- (4) The Director of the University Institute appoints and dismisses his or her deputies and senior staff of the departments of the University Institute under his or her direct responsibility.

- (5) The Director of the University Institute decides and acts for the University in matters of labour relations of the employees who are under his or her responsibility.

Article 9

Status and sphere of activity of University-wide workplaces and Rector's Department workplaces

- (1) Internal organisation of University-wide and Rector's Department workplaces is regulated by the Rector's Guideline.
- (2) University-wide and Rector's Department workplaces are headed by the head appointed and dismissed by the Rector (or by the Bursar in case of Rector's Department workplaces managed by the Bursar); the head is directly subordinated to the Rector and responsible for the activities of this workplace. Based on the delegation of powers, the powers of the Rector in a specialized area are exercised by a respective Vice-Rector, in the economic and personnel area by the Bursar.
- (3) University-wide and Rector's Department workplaces provide central services to all constituents of the University, render professional assistance to them, ensure the activities of University bodies and administrative and economic activities.

Article 10

Status and sphere of activities of Student Hostels and Canteen Administration

- (1) The internal organisation of the Student Hostels and Canteen Administration and of the University training farms (Enterprises) are governed by their respective organisational rules, which are the Rector's Guidelines.
- (2) The Student Hostels and Canteen Administration and the University training farms are headed by the director appointed and dismissed by the Rector, to whom the director is directly subordinated. Based on the delegation of powers, the powers of the Rector in a specialized area are exercised by a respective Vice-Rector.
- (3) The director of the Student Hostels and Canteen Administration or of the University training farm
- a) shall manage the activities of the Student Hostels and Canteen Administration or of the University farm and shall be liable for them to the Rector;
 - b) shall represent the University in matters relating to the Student Hostels and Canteen Administration or the University training farm in the following areas:
 1. labour law;
 2. business;
 3. civil law with restriction of disposal of immovable property;
 4. administrative;
 - c) shall manage the activities of the Student Hostels and Canteen Administration and of the University farms in accordance with special regulations, internal regulations and other University regulations, the organisational rules and the plan of activities approved by the Rector;
 - d) shall ensure management of University assets entrusted to the Student Hostels and Canteen Administration and to the University training farm and take care of its reproduction.

PART FOUR

BODIES OF MENDEL UNIVERSITY IN BRNO

Article 11

Autonomous bodies and other bodies

- (1) Autonomous academic bodies of the University are the:
 - a) Academic Senate;
 - b) Rector;
 - c) Scientific Board;
 - d) Internal Evaluation Board;
 - e) Disciplinary Commission.
- (2) Other University bodies are the:
 - a) Board of Trustees;
 - b) Bursar.

Article 12

Academic Senate

- (1) The legal status of the Academic Senate of Mendel University in Brno (hereinafter the "Academic Senate"), its establishment and scope of activities are defined, in particular, by Section 8 and 9 of the Act and by these Statutes.
- (2) The Academic Senate has 32 members and consists of 21 academic staff and 11 students; always four academic staff members and two students of each Faculty are represented in the Senate, as well as one academic staff and one student from the University Institute.
- (3) The Academic Senate is headed by one chairperson and two vice-chairpersons.
- (4) The term of office of an Academic Senate member is three years. This is without prejudice to the provision of Section 8 (1) of the last sentence of the Act.
- (5) Membership in the Academic Senate and the office of the member of the Academic Senate are unreplaceable and incompatible with the office of the Rector, Vice-Rector, Dean, Vice-Dean, Bursar, Chancellor, Secretary of the Faculty and the Director of a University constituent.
- (6) The method of election of Academic Senate members is determined by the Rules of Election of the Academic Senate of Mendel University in Brno and by University internal regulations.
- (7) The organisational structure of the Academic Senate, the rules for its meetings and for the acting of its bodies are defined in the Rules of Procedure of the Academic Senate of Mendel University in Brno (hereinafter only the "Rules of Procedure of the Academic Senate") and by the University internal regulations.

Article 13

Rector

- (1) The head of the University is the Rector, whose legal status and scope of activities are defined in particular by Section 10 of the Act, by these Statutes and by other internal regulations of the University.
- (2) The Rector is appointed and dismissed by the President of the Republic at the proposal of the Academic Senate. The proposal shall be submitted to the President of the Republic by the Chairman of the Academic Senate through the Minister of Education, Youth and Sports (hereinafter the "Minister").

- (3) The way of discussing and accepting the proposal for the appointment and dismissal of the Rector are defined in the Rules of Procedure of the Academic Senate.
- (4) The Rector acts and decides in the affairs of the University unless the law provides otherwise.
- (5) The Rector is substituted by Vice-Rectors appointed by him or her, in the order and to the extent specified by the Rector. The Rector may delegate his or her powers to other persons by internal regulations or by individual acts.

Article 14

Scientific Board

- (1) The legal status of the Scientific Board of Mendel University in Brno (hereinafter the "Scientific Board") and its sphere of activity are defined in particular by Section 11 and 12 of the Act, by these Statutes and by the internal regulations of the University.
- (2) The Scientific Board includes significant representatives of the fields in which the University carries out educational and creative activities.
- (3) The members of the Scientific Board are appointed and dismissed by the Rector, who is the Chairman of the Scientific Board, after prior approval of the Academic Senate.
- (4) The competence of the Scientific Board in the area of approving the intention to apply for accreditation of a habilitation procedure or a procedure for the appointment of professors pursuant to Section 12 (1) e) of the Act is conferred by these Statutes to the Scientific Board of the Faculty whose Dean is submitting the relevant proposal.
- (5) The competence of the Scientific Board in the area of approving the intention to apply for accreditation, extension of accreditation or extension of the validity of accreditation of study programmes pursuant to Section 12 (1) c) of the Act is conferred by these Statutes on the Internal Evaluation Board of Mendel University in Brno.
- (6) The Scientific Board approves the proposal of the Rector to grant the scientific honorary rank "doctor honoris causa" and granting other awards of the University.
- (7) The way of acting and decision-making of the Scientific Board are defined by the Rules of Procedure of the Scientific Board of Mendel University in Brno and internal regulations of the University.

Article 15

Internal Evaluation Board

- (1) The legal status of the Internal Evaluation Board of Mendel University in Brno (hereinafter the "Internal Evaluation Board") and its sphere of activities are defined by Section 12a of the Act, by these Statutes and by the internal regulations of the University.
- (2) The Internal Evaluation Board has 15 members. It is chaired by the Rector. The Vice-Chairperson is appointed by the Rector from among the academic staff of the University who are professors or associate professors of the University. The term of office of the Vice-Chairperson is the same as that of the Rector. The Chair of the Academic Senate is a member of the Internal Evaluation

Board.

- (3) The other members of the Internal Evaluation Board who are not appointed pursuant to paragraph 2 are appointed and dismissed by the Rector after the prior approval of the Academic Senate; 4 members are appointed at the Rector's discretion, 4 members at the proposal of the Academic Senate and 4 members at the proposal of the Scientific Board. One of the members is always appointed from the ranks of the students within the framework of the University Academic Senate's proposals. When appointing members of the Internal Evaluation Board, the Rector shall ensure that the main areas of education and fields of creative activities corresponding to the University focus are represented.
- (4) The term of office of members appointed pursuant to paragraph 3 is six years with the exception of student members whose term of office is two years. Should the membership cease before the end of the term of office of a member of the Internal Evaluation Board, the new member shall be appointed for the remainder of the respective term of office only. The same person may perform the function of a member repeatedly.
- (5) Membership in the Internal Evaluation Board shall cease
 - a) on the day of delivery of the written declaration by which the member surrenders its membership to the Chairperson of the Internal Evaluation Board;
 - b) on the day on which the Rector dismissed the member of the Internal Evaluation Board after prior discussion at the Scientific Board and prior approval of the Academic Senate;
 - c) on the date on which a member of the Internal Evaluation Board appointed from among the members of the academic community of the University ceased to be its member;
 - d) by the death of a member.Membership of a student in the Internal Evaluation Board shall not cease if on the day of termination of his or her only study at the University (hereinafter the "original study"), he or she is a participant in the admission procedure for another study at the University, which is to be started in the semester immediately following the semester in which the student has completed his or her original study. However, the membership of such a student shall cease on the date of legal effect of the decision in which he or she is not admitted to another study or on the date on which the period for his or her enrolment in another study has expired.
- (6) Should membership of any member of the Internal Evaluation Board cease during his or her term of office, the Rector shall appoint a new member on the basis of the proposal of a body proposing the member whose membership has been terminated, after discussing this proposal with the Scientific Board and upon prior approval of the Academic Senate.
- (7) The activity of the Internal Evaluation Board and the rules of its conduct and decision-making are governed by the Rules of Procedure of the Internal Evaluation Board of Mendel University in Brno and internal regulations of the University.

Article 16

Disciplinary Commission

- (1) The legal status of the Disciplinary Commission of Mendel University in Brno (hereinafter the "Disciplinary Commission") and its sphere of activities are defined in particular by Section 13 of the Act, by these Statutes, by the Disciplinary Code of Mendel University in Brno and by the internal regulations of the University. If all University students are enrolled at its Faculties, the Disciplinary Commission is not established.
- (2) The members of the Disciplinary Commission are appointed and dismissed by the Rector from among the members of the academic community of the University. The Disciplinary Commission has 6 members, half of whom are students enrolled in study programmes not executed by the

Faculties, and the other half are academic staff active in these study programmes. The term of office of the members of the Disciplinary Commission is two years. The Chairperson of the Disciplinary Commission is elected and dismissed by its members from their own ranks.

- (3) The Disciplinary Commission discusses disciplinary offences of students enrolled in study programmes that are not executed by the Faculties. The Disciplinary Commission submits proposals for decisions to the Rector.

Article 17 Board of Trustees

- (1) The legal status, establishment and sphere of activities of the Board of Trustees of Mendel University in Brno (hereinafter the "Board of Trustees"), which has 12 members, is determined by Sections 14 and 15 of the Act.
- (2) The members of the Board of Trustees are appointed and dismissed by the Minister after consultation with the Rector for a period of six years. This is without prejudice to the provision of Section 14 (2) of the last sentence of the Act.
- (3) The election of the Chairperson and Vice-Chairpersons of the Board of Trustees, its meetings and the manner of conduct are regulated by the Statutes of the Board of Trustees of Mendel University in Brno approved by the Minister.
- (4) The date of assignment pursuant to Section 14 (5), the first and the last sentence, shall be the date of the submission by the Rector to the Chairperson of the Board of Trustees of the minutes from the relevant session of the Academic Senate at which the documents referred to in Section 15 (2) b) and c) of the Act were approved by the Academic Senate.

Article 18 Bursar

- (1) The legal position of the Bursar is set out in Section 16 of the Act, in these Statutes and in other University regulations. The Bursar is appointed and dismissed by the Rector, to whom the Bursar is directly subordinated and liable for his or her activities. The Bursar is usually appointed on the basis of a selection procedure.
- (2) The Bursar manages the economy and internal matters of the University and represents the University in economic, legal, commercial and civil matters to the extent stipulated in the provisions of the Rector.
- (3) On the basis of the delegation of authority conferred by the Rector, the Bursar manages the selected Rector's Department workplaces and acts and makes decisions on behalf of the University in matters relating to these workplaces in professional, personnel and economic issues.

PART FIVE ADVISORY BODIES OF THE RECTOR

Article 19

Rector's Board

- (1) The Rector's Board is the advisory body of the Rector, whose members are Vice-Rectors, Deans, the Bursar, the Chairperson of the Academic Senate, the Director of the University Institute, the Vice-Chairman of the Academic Senate on behalf of the Chamber of Students and other members appointed by the Rector.
- (2) The Rector's Board is convened by the Rector as needed, usually once a month. The Board discusses basic issues related to the management and economy of the University, the cooperation of individual constituents of the University and other matters presented by the Rector or members of the Rector's Board.
- (3) Minutes of the meetings of the Rector's Board are published for the members of the academic community through the University Information System of Mendel University in Brno (hereinafter the "UIS").

Article 20

Internal Accreditation Commission

- (1) The Internal Accreditation Commission is the advisory body of the Rector for matters related to the processes of accreditation of study programmes and accreditation of the fields of habilitation procedures and the procedures for appointing professors.
- (2) The members of the Internal Accreditation Commission are appointed by the Rector on the basis of the proposals of the Deans and of the Director of the University Institute. Each Faculty has the right to nominate 2 members. The University Institute has the right to nominate one member. The Chairman of the Internal Accreditation Commission is the Vice-Rector for the University Pedagogical Activities.
- (3) Academic staff of the Faculties and of the University Institute who are actively involved in arranging for educational activities are proposed as the members of the Internal Accreditation Commission; the same applies to experts from other workplaces than the University.
- (4) The Internal Accreditation Commission delivers its opinions to the Rector through the minutes of its meetings.
- (5) The manner of conduct and decision-making of the Internal Accreditation Commission and other details are regulated by the Rector's Guidelines.

Article 21

Advisory Board

- (1) Rector's Advisory Boards include
 - a) the Ethical Commission of Mendel University in Brno, which assesses cases in the field of compliance with the Code of Ethics;
 - b) the Ethical Commission for Animal Treatment, which is an expert commission for the welfare of experimental animals, as stipulated by Act No. 246/1992 Coll. On the Protection of Animals Against Torture, as amended;
 - c) other commissions established by the Rector, who shall at the same time decide on the time period and sphere of their activities and appoint their members.
- (2) The sphere of activities, rules for the meetings and the manner of discussions of the Advisory

PART SIX

ACADEMIC STAFF, VISITING PROFESSORS AND PROFESSORS EMERITUS

Article 22

Academic staff

- (1) Pursuant to Section 70 (1) of the Act, academic staff includes the professors, associate professors, extraordinary professors, professional assistants, assistants, lecturers and scientific, research and development staff, who are employees of the University and perform both pedagogical and creative activity within their employment according to the agreed-upon type of work. A more detailed definition of the duties of academic staff is provided by the Internal Salary Regulations of Mendel University in Brno and by the internal catalogue of works issued as a Rector's Guideline, which falls in the category of other regulations of the University according to Article 28.
- (2) Occupation of academic positions is regulated by the Rules of Selection Procedure for the occupation of job positions at Mendel University in Brno for academic and non-academic staff, as an internal regulation of the University.

Article 23

Membership in academic senates, scientific boards and other bodies

- (1) The activities of academic staff and students in bodies and boards defined by the Act and other legislation relating to the mission of higher education institutions, in particular membership in the Academic Senate and Academic Senates of the Faculties, in the Scientific Board and Scientific Boards of the Faculties, as well as in the scientific boards of other higher education institutions or their faculties, in the internal evaluation boards, in the bodies for representation of higher education institutions pursuant to Section 92 of the Act, in the Government Council for Research and Development and in the bodies of the European Union whose subject of activity is related to the mission of higher education institutions, constitute an important part of their duties resulting from the status of a member of the University's academic community.
- (2) Senior staff at all management levels are required to provide academic staff with the conditions for attending the meetings and for the proper performance of their missions in these bodies and boards.

Article 24

Habilitation and professorship procedures

- (1) The University is authorized to execute habilitation and professorship procedures in accredited fields. The list of accredited courses is available in the public section of the University website.
- (2) The processes related to the preparation of applications for accreditation in the fields of habilitation and professorship procedures are set out in the Accreditation Rules of Mendel University in Brno as an internal regulation of the University.
- (3) The procedure for the habilitation procedure is set out in Section 72 of the Act. Details of the steps of the habilitation procedure are set out in the Habilitation Procedure Regulations and Professorship Regulations at Mendel University in Brno as internal regulations of the University, in the Rules of Procedure of the Scientific Board of Mendel University in Brno and in the Rules of Procedure of the Scientific Board of the Faculty which is authorized to execute the relevant

habilitation procedure.

- (4) The procedure for the appointment of professors is set out in Section 74 of the Act. Details of the steps for the procedure for the appointment of professors are set out in the Habilitation Procedure Regulations and Professorship Regulations at Mendel University in Brno, in the Rules of Procedure of the Scientific Board of the University and in the Rules of Procedure of the Scientific Board of the Faculty which is authorized to execute the relevant professorship procedure.
- (5) For the acts related to the habilitation procedure, a fee can be set out which shall be no more than four times the baseline established pursuant to Section 58 (2) of the Act. The current amount of the fee is published in the public part of the website of the Faculty which is authorized to execute the relevant habilitation procedure.
- (6) For the acts related to the professorship procedure, a fee can be set out which shall be no more than six times the baseline established pursuant to Section 58 (2) of the Act. The current amount of the fee is published in the public part of the website of the Faculty which is authorized to execute the relevant professorship procedure.
- (7) The habilitation and professorship procedures are not covered by Act No. 500/2004 Coll., The Administrative Procedure Code, as amended, hereinafter the "Administrative Procedure Code".

Article 25

Proceedings for the declaration of invalidity of the appointment of an associate professor

- (1) The Rector decides on the declaration of invalidity of the appointment of an associate professor in the invalidity proceedings.
- (2) The supporting documentation for the Rector's decision includes the opinion of a five-member Review Commission appointed by the Rector. The Chairman of the Commission is appointed by the Rector from among the professors or associate professors who are members of the Scientific Board. One member of the Commission is appointed by the Rector at the proposal of the Minister from the ranks of state employees working at the Ministry of Education, Youth, and Sports (hereinafter the "Ministry"). Three other members of the Commission are appointed by the Rector from among the professors, associate professors or other experts so that most of the Commission members are experts who are not employees of the University.
- (3) Other rules of the proceedings for the declaration of invalidity of the appointment of an associate professor are set out in Section 74a to 74c of the Act.

Article 26

Visiting professors, Professors Emeritus

- (1) The status of a visiting professor within the meaning of Section 70 (4) of the Act shall apply to an employee of other national or foreign higher education institutions or scientific institutions who may, by the assessment of their pedagogical and scientific capacity by the Scientific Board of the Faculty or the Scientific Board of the University, significantly contribute by their systematic longer-term teaching activities to the enhancement of the level of education of the University students. A visiting professor is admitted for a fixed term, and the labour relations with the University are specified in the employment contract.
- (2) A University Professor Emeritus is an honorary degree. The following persons may be appointed a Professor Emeritus: a person who has been awarded the title of a Professor; who has been

employed at the University or at the Faculty in the position of a Professor and has terminated this employment contract; who may work at the University or Faculty in educational, creative and/or advisory activities without an employment relationship. The University and/or Faculty shall establish reasonable conditions for Professor Emeritus for these activities and enable him or her to use the University or Faculty facilities to an agreed extent. A Professor Emeritus is appointed by the Rector usually at the suggestion of the Dean or of the Director of the University Institute after the discussion in the Scientific Board.

PART SEVEN INTERNAL REGULATIONS AND OTHER REGULATIONS OF THE UNIVERSITY

Article 27

Internal regulations

- (1) Internal regulations of the University are
 - a) the Statutes of Mendel University in Brno;
 - b) the Rules of Election of the Academic Senate of Mendel University in Brno;
 - c) the Rules of Procedure of the Academic Senate of Mendel University in Brno;
 - d) Internal Salary Regulations of Mendel University in Brno;
 - e) the Rules of Procedure of the Scientific Board of Mendel University in Brno;
 - f) the Rules of Selection Procedure for the occupation of job positions at Mendel University in Brno for academic and non-academic staff;
 - g) the Study and Examination Regulations of Mendel University in Brno;
 - h) the Scholarship Regulations of Mendel University in Brno;
 - i) the Disciplinary Regulations of Mendel University in Brno;
 - j) the Rules for the system of quality assurance for educational, creative and related activities and internal quality assessment of educational, creative and related activities of Mendel University in Brno;
 - k) the Rules of Procedure of the Internal Evaluation Board of Mendel University in Brno;
 - l) the Lifelong Learning Regulations of Mendel University in Brno;
 - m) the Accreditation Regulations of Mendel University in Brno;
 - n) the Habilitation Procedure Regulations and Professorship Regulations at Mendel University in Brno;
 - o) the Statutes of the Institute of Lifelong Learning.
- (2) The University Internal Regulations are published in the public section of the University website, including the information about their validity and effectiveness.

Article 28

Other University regulations

- (1) Other University regulations include binding documents that further regulate matters relating to the provision of University activities. These regulations have the University-wide applicability, unless they state otherwise.
- (2) Other regulations of the University are
 - a) Rector's Guidelines – long-term rules regulating organizational and procedural arrangements and procedures at the University as a whole, which are commented on by the Academic Senate;
 - b) Rector's Order – regulating the performance of selected activities, usually limited in terms of place and/or time;

- c) Bursar's provisions – usually representing the implementing regulations for internal regulations and other regulations that regulate partial organizational or procedural system settings;
- d) methodological instructions – regulations that provide detailed and specific methodological instructions for procedures in the relevant area; they may be issued by the Rector or by the Bursar, or by the Head of the University-wide or Rector's Department workplace after discussion and with the consent of the superior.

Article 29

Internal regulations and other regulations of University constituents

- (1) Internal regulations and other regulations of University constituents address the details concerning their activities.
- (2) Internal regulations of the Faculty are set out in Section 33 of the Act and also in the Statutes of the Faculty. The Faculty's internal regulations are approved by the Faculty's Academic Senate, which then passes them on to the Academic Senate for approval through the Chairperson of the Faculty's Academic Senate. The Faculty internal regulations are published in the public section of the Faculty website, including the information on their validity and effectiveness.
- (3) Another regulation of the University Institute is the Rules of Procedure of the Scientific Board of the University Institute, which falls under the Rector's Guidelines.
- (4) Other regulations of University constituents are defined by the statutes in the case of the Faculties and organisation rules in the case of other constituents.

PART EIGHT STUDY

Article 30 Study programmes

- (1) Accredited study programmes are executed at the University and at the Faculties. The University Institute may participate in the execution of the study programme. The components of the study programme and the conditions of accreditation are laid down by law.
- (2) The authorization of the University to implement study programmes under the conditions laid down by law results from institutional accreditation or from the accreditation of the study programme. The list of accredited study programmes executed at the University including their type and profile, forms of teaching, standard period of study and information on their availability for persons with disabilities is published in the public section of the University website.
- (3) A guarantor of a study programme is appointed for each study programme pursuant to Section 44 (6) of the Act. The guarantor of a study programme is appointed and dismissed by the Dean of the respective Faculty. In the event that the study programme is not executed by the Faculty, the guarantor is appointed and dismissed by the Rector.
- (4) The guarantor of the study programme is in charge of the coordination of the preparation of the study programme content, the supervision over the quality of its implementation, the evaluation and the development of the study programme.
- (5) The guarantor of the study programme shall prepare the plan of the study programme and

coordinate the preparation of the application for accreditation of the study programme, its extension or extension of the period of its validity (hereinafter the "Application for Accreditation"), which contains the particulars stipulated in Sections 78 to 81d of the Act and corresponds to the standards stipulated in the government regulation on standards for accreditation in higher education institutions.

- (6) The details of submitting and discussing the proposals in connection with the accreditation of the study programme, institutional accreditation for the field or fields of education and the approval of study programmes are laid down in the Act and in the Accreditation Regulations of Mendel University in Brno (hereinafter the "Accreditation Regulations").
- (7) The procedure for discussing applications to extend the accreditations of the study programme can be simplified by the Rector's decision according to the provisions of the Accreditation Regulations.
- (8) The study in the doctoral study programme shall be monitored and evaluated by the council for the relevant discipline established according to the internal regulation of the Faculty which has accredited the relevant study programme.

Article 31

Lifelong learning and education in an internationally recognized course

- (1) As part of its educational activities, the University and its constituents provide free or paid education in lifelong learning schemes pursuant to Section 60 of the Act or education in internationally recognized courses pursuant to Section 60a of the Act; after the graduation, the participants are granted relevant certificates.
- (2) More detailed conditions of education in the programmes of lifelong learning and in internationally recognized courses are defined by the Lifelong Learning Regulations of Mendel University in Brno as the internal regulation of the University, and in internal regulations and other regulations of the University constituent in which the education is carried out.
- (3) Deadlines for submitting applications for education in lifelong learning schemes and in internationally recognized courses shall be announced by the Dean in the case of schemes provided by the Faculty, by the Director of the University Institute in the case of schemes provided by the University Institute, or by the Rector in the case of schemes provided by the University sufficiently in advance to allow candidates to register.
- (4) Payments for study in the lifelong learning scheme and in internationally recognized courses shall be determined by the Dean, by the Director of the University Institute or by the Rector. When determining the amount for the payment, the following is considered: the amount of non-investment expenses per one hour of teaching, the time scale of the scheme and other study-related costs.
- (5) Education in lifelong learning schemes or internationally recognized courses does not confer on its participants the legal status of a student pursuant to the law.

Article 32

Admission to study

- (1) Admission to study is regulated in Section 48 to 50 and in Section 69a of the Act. The organization of the admission procedure for studies in the study programmes carried out at the Faculty is organized by the Faculty, for studies not carried out at the Faculty by the University.

- (2) The application for study shall be submitted electronically, in the manner specified in the conditions for admission published.

Article 33

Study of foreigners

- (1) Foreigners are admitted to study in accredited study programmes provided in the Czech Republic under the same conditions as the nationals of the Czech Republic.
- (2) The conditions for the admission of foreigners to study in study programmes carried out at the University have to meet the obligations arising from international treaties the Czech Republic is bound with (Section 49 paragraph 2 of the Act) and from contracts concluded by the University or its constituent where the programme is implemented.
- (3) The conditions of admission and study of foreign students arriving in the Czech Republic under inter-university or inter-faculty contracts or programmes shall be governed by the conditions of respective contracts or programmes.
- (4) The conditions for the admission of foreigners to study shall be specified by the Faculty at which the study programme chosen by the foreigner is carried out, taking into consideration paragraphs 2 and 3. If the study programme is not carried out by the Faculty, the conditions of admission of foreigners shall be determined by the University.

Article 34

Amount, form of payment and maturity of study fees

- (1) In relation to the baseline referred to in Section 58 (2) of the Act as published by the Ministry, the University
 - a) may determine fees according to Section 58 (1) of the Act for actions related to the admission procedure of up to 20% of the baseline;
 - b) shall determine the fees according to Section 58 (3) of the Act for study longer than the standard period of study increased by one year in the respective bachelor or master study programme, at a minimum of 1.5 times the baseline for each additional commenced six months;
 - c) shall determine the fees according to Section 58 (4) of the Act for study in bachelor, master and doctoral studies accredited in a foreign language, taking into consideration, in particular, the economic demand of the study, the cost of ensuring good quality of the study and the current situation in the similar field of education.

The amount of the fees is published in the public section of the University website.

- (2) The form of payment and maturity of study fees
 - a) the fee for acts related to the admission procedure referred to in paragraph 1 a) shall be payable on the last day of the period for filing the applications for studies;
 - b) the fee for study longer than the standard length of study extended by one year according to paragraph 1 b) shall be payable within 90 days of delivery of the decision on the charging of the fee or on the day when the decision becomes final and conclusive, if it becomes final and conclusive later;
 - c) the fees for study according to paragraph 1 c) are normally specified for one academic year;
 - d) if the study in a foreign language is duly terminated before the end of the semester, the fee is not reduced;
 - e) the fees related to the study shall be paid to the University's account.

- (3) The fees referred to in paragraph 1 a) and b) constitute the income of the scholarship fund.
- (4) For the purpose of determining the fee for a longer period of study (Section 58 (3)), the recognized period of parenthood defined in Section 21 (1) f) of the Act shall not be included in the whole length of study.
- (5) The applicant for the study or the student is obliged to document the payment of the fee upon request.
- (6) The Rector may reduce or waive the fees associated with the study or defer their maturity date in the course of decision-making regarding an appeal against the decision determining the study fee. In making this decision, the Rector shall take care of equal treatment and predictability in decision-making, and make sure that the adopted solution corresponds to the circumstances of the establishment of the fee obligation. When doing so, reasons worth special consideration are taken into consideration. These reasons mainly include the applicant's study results, the University representation and the documented social situation of the student.
- (7) By his or her order, the Rector shall establish the amount of payments for administrative acts and services provided to students outside the framework of the study within the study programme and to other persons the purpose of which is to cover the related costs.
- (8) Failure to pay the defined study fee may be considered a disciplinary offence pursuant to Section 64 of the Act.
- (9) Rules for an appeal against the decision on the determination of fees pursuant to Section 58 (3) and (4) of the Act are as follows:
 - a) students have the right to appeal against the decision on the determination of the study fee pursuant to Section 58 (3) and (4) of the Act within a period of 30 days from the date of delivery of the decision on the determination of the study fee;
 - b) the appeal pursuant to letter a) may also include an application for reduction, waiver or deferral of maturity date of the study fee for reasons listed in paragraph 6; the student is required to provide evidence proving these reasons together with the application;
 - c) filing an appeal against the decision on the determination of the study fee shall always have a suspensive effect for the maturity date of the fee;
 - d) an appeal against the decision on the determination of the study fee shall be submitted to the Dean or to the Director of the University Institute, who alone may only satisfy the appeal and amend or cancel his or her decision on grounds of a conflict with the law or internal regulations of the University or its constituent. Otherwise, the appeal shall be transferred to the Rector's decision;
 - e) the Rector shall change or cancel the decision on the determination of the study fee that has been issued in contravention of legal regulations or internal regulations;
 - f) even if the Rector does not satisfy the student's appeal and does not change or cancel the decision on the determination of the study fee according to the procedure under letter e), he or she may, in accordance with the principles set out in paragraph 6, defer the payment of the fee.

Article 35 Scholarships

The Dean or Rector may grant a scholarship to a student who has fulfilled the conditions of the Scholarship Regulations, from a grant, from a subsidy, from a scholarship fund or from a designated resource.

Article 36

Register of students and participants in lifelong learning

- (1) The University keeps the Register of students. The information provided in the Register of students is specified in Section 88 of the Act. The rules for keeping the Register are set by the Rector.
- (2) The University keeps the Register of participants in lifelong learning. The rules for keeping the Register are set by the Rector.

Article 37

Recognition of higher education and qualifications gained abroad

- (1) At the request of the graduate of a foreign higher education institution, the Rector shall issue a certificate of recognition of higher education or its part in the Czech Republic.
- (2) The conditions under which a certificate of recognition of higher education or its part in the Czech Republic may be issued are laid down in Articles 89 to 90a of the Act.
- (3) Supporting documentation for the decision on issuing the certificate of recognition of higher education or its part in the Czech Republic, with the exception of the documentation pursuant to Section 90 (2) of the Act, shall be provided at the request of the Rector by the Dean whose Faculty is pursuing a similar (contentwise) study programme or the Director of the University Institute which pursues, in cooperation with the University, a similar (contentwise) study programme.

Article 38

Proceedings for the declaration of invalidity of the state examination or its part or of the defence of the dissertation

- (1) The Rector shall decide on the invalidity of the final state examination or its part, the state doctoral examination or the defence of the dissertation.
- (2) The supporting documentation for the decision in the proceedings for the declaration of invalidity shall include the opinion of the Review Commission. The Review Commission shall have 7 members appointed by the Rector. The Rector shall appoint the Chairperson of the Commission from among the professors or associate professors who are members of the academic community of the constituent executing the relevant study programme. At least one member of the Review Commission shall be appointed from among the students and at least one member from among the experts who are not employed by the University. Other members shall be appointed from among the professors, associate professors or other experts. The Review Commission shall make decisions by an absolute majority of all its members.
- (3) Other rules for the declaration of invalidity of the state examination or its part or of the defence of the dissertation are set out in particular by Section 47c to 47e of the Act.

Article 39

Delivery of documents

- (1) In matters relating to the admission procedure (Section 50 of the Act) and proceedings on the rights and obligations of students (Section 68 of the Act), the delivery of document shall be in accordance with the law and the Administrative Procedure Code.

- (2) If by the decision issued under Section 50 of the Act the applicant is accepted for the study, the respective decision shall be delivered to the applicant through the UIS if the applicant has agreed in advance on the application form with this method of delivery. In this case, the first day after the day of making the decision available in the UIS shall be considered as the date of delivery and notification of the decision (Section 69a (1) of the Act). In other cases, the decision shall be delivered via the public data network to the data box, personally or through the postal service provider, or in any other way set out by the Administrative Procedure Code. If the decision is not delivered by these means, it shall be served by a public notice (Section 25 of the Administrative Procedure Code); in such a case, the day of delivery shall be specified in Section 25 (2) of the Administrative Procedure Code.
- (3) Decisions on the matters referred to in Section 68 (1) a), b) and d) of the Act, by which a student's application is satisfied and the decision on granting the scholarship made (Section 68 (1) e) of the Act) shall be delivered to students through the UIS.
- (4) Invitation to make comments on the grounds of the decisions in the matters pursuant to Section 68 (1) g) of the Act shall be, in accordance with Section 68 (3) of the Act, made through the UIS.

PART NINE ACADEMIC SYMBOLS AND AWARDS

Article 40 Academic insignia and gowns

- (1) Insignia and gowns shall form an outward expression of academic traditions of the University and of the Faculties.
- (2) Insignia shall include chains and maces of the University, of the Faculties and of the University Institute. Persons authorised to use insignia on ceremonial occasions shall comprise the Rector, Vice-Rectors, Deans, Vice-Deans, the Director of the University Institute and other participants in the ceremony, for the duration of the ceremony. In a particular case, the Rector may decide on the use of insignia by another person.
- (3) Gowns can be used on ceremonial occasions by the Rector, Vice-Rectors, Deans, Vice-Deans, the Director of the University Institute, the Deputy Director of the University Institute, the Bursar and Faculty Secretaries, other academic staff, students and graduates in their ceremonies, important guests and bedels. The details of the use of the gowns shall be determined by the Rector and, in cases concerning the Faculty, the Dean.

Article 41 Academic ceremonies

Academic ceremonies shall include, in particular, the inauguration of the Rector or of the Dean, the graduation of students who have completed accredited degree programmes, awarding an honorary doctorate, ceremonial sessions of the Scientific Board, ceremonial gatherings of the academic community, closing ceremonies of lifelong learning schemes and matriculation of new students. The contents and course of the academic ceremonies shall be determined by the Rector and, in cases concerning the Faculty, by the Dean.

Article 42 Awards and medals

The University shall grant awards and medals in recognition of merit to persons who have contributed to its development, the development of learnedness, science and academic freedoms; the highest award shall be the honorary rank "doctor honoris causa" (abbreviated as Dr. h. c. written behind the name). The principles of awarding shall be provided by the Rector.

PART TEN RULES OF ECONOMIC MANAGEMENT

Article 43

Economic management, budget and financial management

- (1) The University shall prepare the budget for the calendar year and the medium-term budget outlook for at least the next 2 following years (Section 18 (1) of the Act).
- (2) The University budget shall be broken down to budgets for each Faculty, the University Institute, the Rector's Department and University-wide workplaces. The use of finances shall be governed by the Rector's Order The Principles for the Development and Management of the Budget of Mendel University in Brno for the respective calendar year, which constitutes another regulation of the University.
- (3) The budget and the medium-term outlook of the University submitted by the Rector shall be approved by the Academic Senate and the Board of Trustees for the period beginning on 1 January and ending on 31 December of the calendar year by the procedure pursuant to Section 9 (1) c) and Section 15 (2) b) of the Act. After the 1 January until the approval, the University budget shall be governed by a provisional budget issued as a Rector's Order.
- (4) The allocation of the funds of the Faculty shall be approved by the Academic Senate of the Faculty at the Dean's proposal. The Faculty shall deal with the allocated funds separately.
- (5) The budget of the University Institute, the budgets of the Rector's Department and University-wide workplaces, the budget of the Student Hostels and Canteen Administration and budgets of the University farms shall be approved by the Rector. These constituents shall deal with the allocated funds independently.

Article 44

Assets

- (1) The University owns assets and is required to use them to perform its tasks in educational and creative activities, keeping proper records of the same. Assets may be used also for complementary activities in accordance with the law.
- (2) The University assets are entrusted to the use and care of the University constituents. The senior staff at all levels of management shall bear responsibility for the assets entrusted within the scope of their duties and powers.
- (3) Decisions on the spatial distribution of the University constituents shall be made by the Rector after consultation with senior staff of the constituents.
- (4) Handling immovable assets shall be under the Rector's authority. Handling movable assets shall be governed by the Rector's Guideline and shall be the responsibility of the Bursar, the Dean, the Director of the University Institute, the Director of the University training farm and the Director

of the Hostels and Canteen Administration depending on the place of the asset registration.

- (5) The validity of legal acts in handling the University assets referred to in Section 15 (1) a) to d) of the Act shall require the prior written consent of the Board of Trustees. The Board of Trustees is obliged to notify the Ministry of this approval within seven days of its issue.
- (6) Land intended to fulfil the function of a forest that has been transferred to the assets of the University to ensure educational and creative activities pursuant to Section 101 (5) of the Act shall not be transferred by the University to the ownership of another legal entity.

Article 45

Economic management

- (1) The University management and method of accounting are regulated in Section 20 of the Act.
- (2) The University shall operate as a single accounting unit; for internal purposes of monitoring and evaluating the costs and revenues, it is divided into Faculties, the University Institute, the Rector's Department workplaces and University-wide workplaces, the Hostels and Canteen Administration and the University training farms/enterprises.
- (3) The senior staff at all management levels within their duties and powers shall be responsible for the results of the economic management, the compliance with the terms of use of the allocated funds and the possible settlement of subsidies with the state budget.
- (4) The University shall be entitled to accept credits, repayable financial aids and loans for investments and operating costs, if this acceptance does not cause claims in relation to the state budget and if the repayment is ensured within the University economic management.
- (5) Payments of penalties shall be a part of the University costs and of the relevant constituent within the University framework.

Article 46

Funds

- (1) The University shall establish the University funds, which can be disposed by the Rector; the funds of Faculties, which can be disposed by the respective Deans; the funds of the University Institute, which can be disposed by the Director of the University Institute; the funds of the Rector's Department and University-wide workplaces, which can be disposed by the Bursar; and the funds of the Hostels and Canteen Administration, which can be disposed by their respective Directors. In accordance with Section 18 (7) of the Act, the University shall establish the following funds:
 - a) The fund of operating resources, consisting of
 1. profit after taxation,
 2. the balance of the contribution pursuant to the provisions of Section 18 (2) a) of the Act as at 31 December of the current year.The fund resources may be used to cover non-investment costs in the current calendar year. In terms of finances created by transfer of the balance of the contribution pursuant to Section 18 (2) a) of the Act, the University shall be obliged to use them only to finance its activities with which it is not involved in economic competition in the common market and which cannot influence such competition.
 - b) The fund for the reproduction of investment property, consisting of
 1. profits,
 2. the balance of the contribution from the state budget as at 31 December of the current year,

3. depreciation of tangible and intangible assets.

The funds can be used

1. for acquisition and technical improvement of fixed assets,
 2. to repay instalments of loans and borrowings for the acquisition of fixed assets, including interest on these loans and borrowings,
 3. for contributions to legal entities and reimbursement of the costs of the University for the establishment of legal entities,
 4. as an additional source of funding the repairs and maintenance of fixed assets.
- c) The fund of designated finances, which is made up of designated
1. gifts, with the exception of gifts intended for the acquisition and technical improvement of fixed assets,
 2. finances from abroad,
 3. public funds, including resources for the purposeful and institutional aids for research, experimental development and innovations from public funds that could not be used by the University in the budget year in which they were provided to it, up to 5% of the amount of designated public funds allocated to individual research and development projects or research plans in a given calendar year; in the case of other public aid, up to 5% of the volume of this aid provided to the University in a given calendar year; the University shall notify in writing the provider of the designated funds of their transfer.

The fund resources may only be used for the purpose for which the funds were provided to the University.

- d) The scholarship fund which consists of
1. the study fees, with the exception of the study fees set out pursuant to Article 58 (4) of the Act for the students who study in a study programme in a foreign language,
 2. transfers of tax deductible expenses according to a special regulation.

The fund resources can be used to pay scholarships according to the University Scholarship Regulations.

- e) The fund of remunerations, which is made up of profits after taxation and can be used to pay wages and other cash payments according to the University wage regulations.
- f) The social fund consisting of a basic allowance to the debit of the costs of up to 2% of the annual volume of the University costs accounted for wages, wage compensations and remunerations for standby duty. The amount of the fund formation for a given calendar year shall be determined by the approved budget for that calendar year. The funds can be used
1. to cover the costs of cultural and sporting events,
 2. to cover the costs of repairs and maintenance of recreational facilities owned by the University,
 3. to care for employees, in particular in accordance with the collective agreement.
- g) The reserve fund, which is formed from profit after taxation and is intended, in particular, to cover losses in subsequent accounting periods.

- (2) The Rector may decide to transfer finances between the reserve fund, the fund for the reproduction of investment property, the fund of remunerations and the fund of operating resources.
- (3) The University shall use finances acquired from profits derived from basic research, applied research or experimental development and dissemination of their results by teaching, publishing and/or transferring technology, which were supported by public funds, retrospectively only to such activities, dissemination of their results or teaching.
- (4) When allocating profit after taxation to individual funds, specific needs of the University and the share of each Faculty and other constituents to achieve them shall be considered. The Rector shall decide on the allocation following the proposal of the relevant senior staff.

PART ELEVEN
COMMON, TEMPORARY AND FINAL PROVISIONS

Article 47

Common and temporary provisions

- (1) These Statutes include the following appendices:
 - a) Appendix No. 1: Organisational structure of Mendel University in Brno - chart.
- (2) The following applies to the first appointment of other members of the Internal Evaluation Board (Article 15 (3)): 4 members are appointed for a six-year term, 4 members for a four-year term and 4 members for a two-year term. The term of office of individual members shall be determined by lot, with the exception of student members whose term of office shall be two years.
- (3) Until new internal and other University regulations come into force, the existing regulations shall be always followed, unless they are contrary to the law. Rights and obligations established by existing University regulations shall remain, unless otherwise provided by law, by these Statutes or other regulations.

Article 48

Final provisions

- (1) The Statute of Mendel University in Brno registered by the Ministry on 10 May 2016 under ref. no. 15127/2016 is hereby abolished.
- (2) These Statutes were approved pursuant to Section 9 (1) b) of item 3 of the Act by the University Academic Senate on 24 April 2017.
- (3) These Statutes shall become valid pursuant to Section 36 (4) of the Act on the date of registration by the Ministry.
- (4) These Statutes shall become effective on the first day of the calendar month following the month in which they became valid.

Prof. RNDr. Ladislav Havel, CSc., m. p.
Rector

Appendix No. 1: Organisational structure of Mendel University in Brno - chart.

Mendel University in Brno				
Faculties	University Institute	University-wide workplaces and Rector's Department workplaces	Student Hostels and Canteen Administration	University training farms
Faculty of AgriSciences	Institute of Lifelong Learning			Training Forest Enterprise Masarykův Les Křtiny
Faculty of Forestry and Wood				Training Agricultural

Internal Regulations of Mendel University in Brno

Technology				Enterprise Žabčice
Faculty of Economics and Management				
Faculty of Horticulture				
Faculty of Regional Development and International Studies				

**Appendix No. 1: Organisational structure of Mendel University in Brno
- chart.**

