

Regulation no. 9/2019
Dean of the Faculty of Horticulture, Mendel University in Brno

Conditions of the admissions procedure for the Doctoral degree programmes
Horticulture, Landscape Architecture, European Horticulture
in the academic year 2020/2021

Applicable for:	Employees and students of the Faculty of Horticulture	ref. no.:	469/2020-591	dated:	30. 12. 2019
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Approved by: Graduate council, Faculty of Horticulture, Mendel University				date:	16/12/2019
Number of pages: 3		Number of annexes:	0	Valid from:	30. 12. 2019
				Effective from:	30. 12. 2019
				Invalidated from:	30. 6. 2020

Record of revisions

Date of revision	Conclusion of revision	Revised by	Date of next revision

Record of changes

Number	Article	Description of change	Approved by, date

List of related regulations

Title of regulation	Place of reference	Referenced parts

Art. 1

General and other conditions for accepting applicants for study onto Doctoral degree programmes are stipulated in § 48-49 law no. 111/1998 Coll., as amended. Further conditions for accepting applicants for study are stipulated in article 4 of the Study and Examination Regulations of Mendel University in Brno and the Dean's regulation no. 1/2020 for study on Doctoral degree programmes at the Faculty of Horticulture at Mendel University in Brno.

Art. 2

Further conditions of the admissions procedure for doctoral study at the Faculty of Horticulture at Mendel University in Brno are:

- The applicant for study must be a Master's degree programme graduate in a related field.
- The applicant for study will demonstrate their suitability for study in the admissions procedure in three areas:
 - I. knowledge of English (alternatively another major world language), which will be represented by a mark according to classification in the Study and Examination Regulations of Mendel University. The Dean of the faculty may excuse an applicant from taking the language test if they are able to provide a certificate from a language exam.
 - II. required expert knowledge for doctoral study - oral professional test in the form of a discussion. The aim of these tests is to discover:
 - a) the applicant's expert knowledge
 - b) The applicant's capacity for independent scientific, artistic or creative workThe applicant's transcript of records from subjects taken during their Bachelor's degree programme (diploma supplement or equivalent) is also taken into account.
 - III. technical level of doctoral project proposal - presentation of basic principles of proposed doctoral project. The admissions committee judges:
 - a) whether the project meets the requirements of an accredited Doctoral degree programme
 - b) the academic and artistic level of the proposed project
 - c) The feasibility of the project in the proposed time frame (standard length of study).

- A test in a major world language (English or German) is part of the admissions procedure.
- The applicant can be accepted if they are successful in all three sections of the admissions procedure.
- The committee will determine a ranking of students based on the results of the admissions procedure. The committee can suggest amendments to the theme of the dissertation or a change in the proposed supervisor.
- The Dean of the Faculty of Horticulture at Mendel University in Brno will decide on the acceptance of applicants.
- The maximum number of applicants accepted onto the Ph.D. study programme 'Horticulture' is 10; for the Ph.D. study programme 'Landscape Architecture' 10; and for the study programme 'European Horticulture' 5.

Art. 3

Study applications are to be submitted electronically by **30th April 2020**. The name of the proposed supervisor and a working title for the doctoral thesis must be given in the application.

The Head of Department cannot exclude a student from the admissions procedure. Equally, they are responsible for maintaining the set limit in the number of students allocated to an individual supervisor within the scope of their department.

A completed doctoral study application must include:

- a) Application for Doctoral degree programme, sent electronically via the UIS system; the application must also be printed out, signed and delivered;
- b) a paper copy of a structured academic CV;
- c) a certified paper copy of the applicant's secondary school diploma;
- d) a paper copy of a summary of professional activities to date, including a list of publications and other creative activities;
- e) a paper copy of the applicant's doctoral project proposal (including the title and abstract of the doctoral thesis, min. 250 characters, sources of finance if necessary)

Applicants who completed their Master's degree programme before the academic year 2019/2020 must attach a certified copy of their secondary school diploma to their application.

Applicants completing their Master's degree programme in the academic year 2020/2021 must submit confirmation of successful completion of their studies on the day of the oral part of the admissions procedure. All applicants must, no later than the day of the admissions procedure taking place, provide a record of their grades in the subjects they studied during their Master's degree programme (diploma supplement or equivalent)

Foreigners may in exceptional circumstances (for instance residing too far from the Faculty) request that the Dean excuse them from the oral part of the admissions procedure. In such a case the applicant submits along with the application: certified proof of completed Master's degree programme (certified copy of secondary school diploma and standard copy of

diploma supplement or equivalent), a structured CV, a cover letter, a paper version of a summary of professional activities, including a list of publications and other creative activities, a doctoral project proposal and at least 2 letters of recommendation from an expert in the field at the level of senior lecturer, professor or doctor of science, in paper form, and certified validation of their Master's degree programme or an equivalent form of confirmation issued by the Embassy of the Czech Republic.

Art. 4

For the academic year 2020/2021 the admissions procedure for study on the Doctoral degree programmes will take place on **30th June 2020**.

Art. 5

The Dean can set additional dates for the admissions procedure, excuse applicants from the oral tests and can make exceptions in the case of foreign students. This does not exempt the applicant from attaching all required documents in accordance with the conditions of the admissions procedure.

Art. 6

The standard length of study for the given study programme is 4 years.

Lednice, 30th December 2019.

Dr. Ing. Alena Salašová
Dean, Faculty of Horticulture