

**Dean's Decree No. 5/2012
On the Specification of Conditions for Subject Recognition**

**Article 1
Introductory Provisions**

- (1) This Decree shall regulate the basic rules for recognizing subjects in accordance with the wording of Part 13 of the Study and Examination Rules for Studies at Mendel University of Agriculture and Forestry in Brno.
- (2) The Dean, in accordance the wording of Mendel University Study and Examination Rules for Studies, rules on the recognition of subjects. The Dean may ask the guarantor of the pertinent subject to provide a statement as to the contextual comparability of assessed subjects.

**Article 2
Conditions for Recognition of a Subject**

- 1) Based upon a duly presented request the student delivers via the FFTW study office, a subject may be recognized upon the simultaneous meeting of the conditions below:
 - a) the subject was completed in previous, already completed studies, at MENDELU or in previous or current studies at a different university,
 - b) it is a required or required elective subject relevant to the profile of a graduate in the study programme for which it is recognized,
 - c) at most 5 years have passed from subject completion,
 - d) the subject was completed in an identical or higher degree of university studies
 - e) the subject was completed by an examination with a result corresponding to "very good" or better on the grading scale (A, B, C),
 - f) the sum of all credits for all so-recognised subjects does not exceed 60% of the credits that a student must acquire in the given degree of study in a study program.
- 2) A subject completed with a course-credit unit may be deemed a course-credit unit completed subject.
- 3) The subjects below cannot be recognized
 - a) Operational Practice, Professional Practice, Elective Practice
 - b) Bachelor's thesis, Diploma thesis

**Article 3
Request for Subject Recognition**

- (1) A request for subjects' recognition shall be presented in writing on a form at the FFTW study office of the Dean's office or electronically using a UIS application.
- (2) A request must specify the subject in question and state the title of the completed subject for which recognition is being requested. The request for subject recognition must incorporate an original or certified copy of the confirmation of successful completion of the subject, including the grade and the date of subject completion, and an original or certified copy of the confirmed syllabus describing its contents as well as other obligations necessary for subject completion. This obligation shall not apply to data available in UIS.
- (3) Students must present the request for recognition of a subject completed in the previous study in the first semester of his/her studies before completion of changes in enrolments, or in case of subjects completed in parallel studies before the end of enrolment into a semester immediately following completion of the subject.

Article 4
Final Provisions

- (1) This Decree comes into effect on 01/09/2012.
- (2) Recognition of subjects completed in the course of a scholarship abroad at a university as part of LLP Erasmus is governed by a special regulation.

Doc. Dr. Ing. Petr Horáček
FFWT Dean