



Data Analyst

About FE

Trusted by the hundreds of thousands of investors, advisers, asset managers and platforms who use FE data, software and investment advice every day, FE is the UK's leading investment ratings and research agency.

Data is the foundation of everything we do. From cleansing, distributing, analysing and reporting, to providing fully outsourced investment propositions for advisers; we help finance professionals to make the most of their data and connect with their clients.

For further information about FE, visit www.financialexpress.net.

Job Description

FE has an opening for a Data Analyst. The role will involve working with fund information to help power our products and client deliveries.

The job role will entail:

- Communicating with UK and European fund groups via telephone and email.
- Being responsible for sourcing European mutual fund data.
- Being responsible for entry of this data into the FE database, in an accurate and timely manner.
- Monitoring data input to ensure a high level of quality.
- Resolving client queries.
- Working closely and communicating effectively with the BAU process teams located in the Czech Republic and India, and the Data Relationship Managers located in the UK.

Requirements

Candidates should have an eye for detail, be able to effectively communicate with fund groups, and colleagues in our international offices, possess a positive attitude, and be keen to learn new skills. Training and mentoring are provided.

Further requirements:

- Fluent in spoken and written English.
- Intermediate level of spoken and written German.
- Knowledge of another language would be an advantage.
- Educated to degree level.



- Proficient in MS Office, particularly Excel.
- Motivated, with attention to detail and an aptitude for accuracy.
- Able to work to deadlines and targets, whilst delivering a high quality of work.
- Strong listening, communication and analytical skills are essential.
- Should be a good team player.
- Ability to grasp new tasks quickly, and a desire to learn new concepts.
- A grasp of the investment industry and financial services is beneficial, though not essential.
- Committed to long term employment.

Benefits

On top of a competitive salary, the following benefits are also offered:

- 100 CZK food vouchers per day worked.
- Additional Sodexo gift vouchers.
- Multisport card fully paid by the company.
- 5 weeks of annual leave.
- Paid sick leave.
- Additional pension insurance contributions.
- Team building activities.

To apply

If you are interested in this position, please send your CV in English to richard.zacek@financialexpress.net.