

# Accounts Payable Accountant with German (Part/Full Time)

Deutsche Telekom Services Europe Czech Republic is a subsidiary and internal service provider of the Deutsche Telekom group; with headquarter in Bonn, Germany. After years of continuous growth, we reached a European footprint, being present in four countries. We built up a center of excellence where different areas of expertise meet innovation and creativity. We work in a highly dynamic and international environment; our people enjoy opportunities to learn, develop and grow, in hard skills as well as soft skills, helping them as individual and as leaders.

In our international Accounts Payable team, we are handling different kinds of invoices in SAP platform and we are responsible for the closing activities. You have a chance to take part on interesting digitalization projects and support our improvement of best practices. You also have the opportunity to grow further and get the expertise in the area of international finance and accounting.

## What you will learn:

- Processing complex business transactions in the accounts payable department
- Posting invoices by SAP/R3 invoice verification workflow and its modules FI, MM, MMD
- Clarifying complex business transactions with departments and processing blocked invoices
- Participation in closing activities
- Coordinating with decentralized and external interface partner, customers and suppliers
- Supporting for SOX/ICS-controls and internal process optimizations

## Who you are:

- Fluent English and good level of German
- Economical background
- Ideally knowledge of SAP/R3 Modules FI and MM, as well as accounting and process knowledge in all relevant SAP systems
- MS Office programs (Excel, Word, PowerPoint and Outlook)
- Ability to think in an analytical and networked way
- Very good communication and presentation skills
- Ready to work as a part of a team and have high motivation to be responsible for new assignments

## Our Offer:

- 25 days of vacation, 2 sick days, 1 day off for volunteering
- Flexible working hours
- Refreshments (coffee and fruits available in the office)
- Company Mobile phone
- Meal vouchers in amount of 100 CZK per working day
- Benefit Cafeteria Plan of 8 000 CZK /year for leisure activities
- Multisport Card
- Family program with T-Mobile (50 percent off for employee's family members)
- Training and qualification opportunities

Send your CV to Daniela Hůdová ([Daniela.Hudova@telekom.com](mailto:Daniela.Hudova@telekom.com)) or apply now at <https://dtse.jobs.cz> and design with us the world of tomorrow!



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