

## IT Systems Administrator – opportunity for graduates

### Position Description

As an IT Systems Administrator, you will be an integral part of the IT global team responsible for installing, testing, troubleshooting, and supporting the hardware, software, networking, and business applications utilized by the Apprise Software Team to run our day to day operations. Following initial training on our systems, tools, and applications, you will be responsible for:

- > Configuring new hardware, including laptops and servers.
- > Tracking and monitoring existing hardware, and monitoring hardware and software health and performance.
- > Troubleshooting and problem solving hardware and software related issues; providing support to end users.
- > Setting up and working with internal application databases.
- > Maintaining internal software systems.
- > Installing, monitoring, troubleshooting and maintaining networking and telecommunications infrastructure, including hardware, software and services.

Apprise is a global leader in consumer goods distribution software. From our headquarters in North America, and global locations in Europe, Asia and Australia, we provide business management solutions, services, and support to companies all over the world—and help bring thousands of consumer brands to market every day.

As a member of the IT Team, you will be challenged with new and interesting projects on a regular basis. As your knowledge of our company, industry, and the various hardware, software, networking and applications we utilize grows, you will gain increasing responsibilities along with the potential for advancement and new challenges that is limited only by your own abilities and drive.

### Job Requirements

- > At least a bachelor degree related to information technology or programming, or a related discipline is required.
- > The successful candidate must be self-motivated, a team player, and take exceptional pride in the quality of his or her work.
- > Upper-intermediate knowledge of English is a must.

### What we offer?

- > Full-time job employment contract for indefinite period.
- > Work in an international environment with pleasant atmosphere in modern office in Brno.
- > Extensive training for new employees, usage of English language on a daily basis.
- > Opportunity for professional growth based on performance.
- > Wide range of benefits (meal vouchers, cafeteria system, Multisport, English lessons, partly flexible working hours, extra week of vacation after 2 years by company, sick days, etc.)
- > Refreshments, a game room in office, team building events.

### Contact Information

Those who are interested in this position, send us your resume and cover letter to [jobs.cz@apprise.com](mailto:jobs.cz@apprise.com) with a reference “ **IT Systems Administrator** “ in the subject line of your e-mail.

If you haven't heard back from us within two weeks, it means that we have chosen another candidate. Thank you for understanding.